

January 19, 2000

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, January 27, 2000, 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting information is enclosed.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

	<u>ADVISORY GROUP ACTION REQUESTED</u>
1. Call to Order	
2. <u>Approval of October 28, 1999 and November 8, 1999 Meeting Minutes</u>	2. Review and approve meeting minutes
3. <u>MAG Regional Videoconferencing System Project</u>	3. For information and discussion.
The MAG Regional Videoconferencing System Project will implement videoconferencing technology to facilitate communication among MAG and its	

member agencies and reduce travel by eliminating the need to travel to as many meetings. An update will be provided.

4. Scheduling Policies and Procedures for the MAG Regional Videoconferencing System

The MAG Regional Videoconferencing System requires policies and procedures for scheduling videoconferencing and audio conference meetings. At the last meeting of the MAGTAG, the major points of scheduling policies and procedures were reviewed and input was given. Volunteers from the MAGTAG will be requested to provide input on scheduling policies and procedures.

5. Intergovernmental Agreements (IGAs) for the MAG Regional Videoconferencing System

The MAG Regional Videoconferencing System requires IGAs to be in place between MAG and member agencies for the purpose of implementing the MAG Regional Videoconferencing System. At the last meeting of the MAGTAG, a draft outline of the responsibilities of MAG and member agencies was identified and input was solicited. Volunteers from the MAGTAG will be requested to provide input on a draft IGA.

6. Update on the Internet Taxation Forum

An Internet Taxation Forum was held in December 1999 to investigate the future of taxation on the Internet and its effects on local services. An update will be provided.

4. For information, discussion and possible action.

5. For information, discussion and possible action.

6. For information and discussion.

7. Telecommuting Program

The telecommuting portion of the MAG Teleconferencing and Telecommuting Program will provide for additional telecommuting alternatives throughout the Valley and encourage telework and proximate commuting. An update on the Telecommuting Survey will be provided.

8. Update on the Electronic Access Survey

Regional Connections will further email, web page and Internet assistance to those member agencies who need support, especially those who are not yet using these technologies. MAGTAG recommended performing a survey of all agencies prior to beginning this project. The Electronic Access Survey was administered by telephone and the responses were summarized. An update will be provided. See Attachment One.

9. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAG Technical Advisory Group.

10. Date of Future Meetings

The next meeting of the MAGTAG is scheduled for February 24, 2000. Meetings for calendar year 2000 will be discussed. See Attachment Two.

7. For information, discussion and possible action.

8. For information, discussion and possible action.

9. For information.

10. For discussion and possible action.